

**Minutes of Middleton-on-the-Hill and Leysters Neighbourhood Plan meeting held in the Parish Hall on 7<sup>th</sup> March 2016**

**Present**

Guy Griffiths – Chairman – GG  
Martin Rees – Secretary – MR  
Tom Merrick – TM  
Sue Davies – SD  
Lynn Gore – LG  
Steph Foreman – SF  
Alex Millward – AM  
Ian Culley – IC  
Bryony John – BJ  
Bill Summers – BS  
Neil Elwis – NE

**Actions**

**Apologies**

Mike Davies - MD

**Declaration of Interest**

The Chairman asked the meeting if anyone had any declarations of interest to disclose. SD declared that she had an interest. GG said that she would be asked to leave the meeting when the items on the Agenda for “Call for sites update” and “Settlement Boundary” were being discussed. To which SD agreed.

**Minutes**

These were read, approved and signed.

**Matters Arising**

BJ confirmed that all the posters for the Open Day were now in place.

GG/NE confirmed that the banners advertising the Open Day were now in position.

GG asked if SF or IC had been able to contact Ken Lloyd in connection with the Call for Sites. They confirmed that they were unable to obtain his contact number.

IC said he was still awaiting the Policies on Transport from NE. NE said that he would endeavour to forward it to IC before the end of this week. IC confirmed that he had received all the other Policies, which he had circulated to the Committee for their information. NE

**12<sup>th</sup> March Open Day**

ALL

GG said he was unable to be at the Friday evening set up. MR said he would obtain the Parish Hall key from Clare Halls to open and close the Hall. The following people confirmed that they would be available to set up ; IC,AM, LG, SF, MR.

Members of the committee able to attend on the day were confirmed as ;  
For half a day, morning ; BJ, NE, BS,  
For half a day, afternoon ; TM  
For all day ; GG, IC,AM, SD

The Open Day would then proceed along the lines set out on page 2, paragraphs 1 and 2 of the minutes dated the 22<sup>nd</sup> February 2016.

### **Transport Study**

IC confirmed that ITP Consultants had submitted a lower quotation, as requested, of £2932.00 plus VAT. Therefore total cost was £3518.40. IC had circulated this quotation to the Committee members. IC reported that he had asked for two other companies to quote but they said they would be unable to owing to their current work, which was very high.

GG,IC

GG then put the revised ITP Consultants quotation to the meeting for approval. After much discussion, for and against, the meeting accepted the revised quotation.

GG said that the full amount of £3518.40 would be put into the next grant application. GG said that although the Parish Council would be able to reclaim the VAT this would not be in this financial year and would have to wait until next year.

### **Policy Development**

NE

NE confirmed that he had still to forward to IC the item on Transport. IC said that when he had received this he would circulate it to the Committee.

### **Call for Sites.**

SD was asked to leave the meeting. SD left at 8.15pm

17 individual site proposals had been submitted through the call for sites exercise. These sites were distributed across the whole of the Neighbourhood Plan area including several in Leysters Village.

However the great majority of sites were in the rural parts of the area outside of the two main settlements and were a combination of undeveloped greenfield sites and a large number of opportunities to create new dwellings through the conversion of existing dwellings.

It was likely that the Core Strategy target of ten new homes over and above the 13 homes, which already had planning permission, could be met through the conversion of existing buildings alone including those put forward through the call for sites. But if no further opportunities were identified then this would limit opportunities to provide community benefits including new affordable local needs housing which could be secured as an element of a larger housing development.

IC also advised the Steering Group that the Government were currently consulting on the Planning and Housing Bill. This would have major implications for the supply of affordable housing in rural areas.'

### **Settlement Boundary**

ALL

BJ left the meeting at 8.30pm

IC went through the draft plan. It was agreed to hold a separate meeting to examine three sites in particular, the Water Board and Portway, both in Leysters Village, and the old Chicken Sheds In Middleton Village, before completing the plan.

### **Any Other Business**

GG asked IC if he could use different colours in his reports to identify the various sources of information, particularly that from the Herefordshire Council Core Strategy. IC said that he would look into this.

IC

### **Date of Next Meeting**

The next meeting to be held at the Parish Hall at 7.30pm on **Monday 21<sup>st</sup> March 2016**  
Meeting closed at 9.00pm.

