

**Minutes of Middleton-on-the-Hill and Leysters Neighbourhood Plan meeting
held in the Parish Hall on 21st March 2016**

Present

Guy Griffiths – Chairman – GG
Sue Davies – SD
Steph Foreman – SF
Alex Millward – AM
Ian Culley – IC
Bryony John – BJ

Actions

Apologies

Mike Davies - MD
Martin Rees – Secretary – MR
Tom Merrick – TM
Lynn Gore – LG
Bill Summers – BS
Neil Elwis – NE

Declaration of Interest

The Chairman reminded the meeting of the need to declare interests either then or at any time during the meeting.

Minutes

These were read, approved and signed.

Matters Arising

The policies on Transport had been received from NE and circulated by IC.

The preparations for the 12th March Open Day had been completed as detailed and it was generally agreed that the event had been a success.

There was still a need to have a separate meeting to determine the Settlement Boundary. In particular, it was necessary to examine on site the Water Board land in the centre of Leysters, the entrance to Leysters village round Portway and the old chicken sheds in Middleton village. A working group of at least 4 members of the Steering Group could complete this task and IC would call for volunteers (excluding those who had responded to the Call for Sites). The working group would meet at **2.00pm on Saturday 9th April.**

IC

IC had circulated a working draft of the Neighbourhood Plan to all Steering Group members before the meeting. It had included the Policy wording (but not the explanatory text) for all of the Policies with the exception of ML 4 (Housing allocations) and ML13 (Traffic management). The meeting considered the working draft, page by page, and amendments were suggested. IC said he would circulate a revised working draft when the amendments had been incorporated. IC

Any Other Business

In addition to the next meeting below it was decided to fix a subsequent Steering Group Meeting that would be combined with an Open Parish Meeting. At this meeting definitive proposals would be made on the Settlement Boundary and the proposed sites for housing. The format for the meeting would need to be considered carefully. (Secretary's Note: the proposed date for the meeting of 5 May clashed with a Hall booking for the Police and Crime Commissioner election. The Combined Steering Group/Open Parish Meeting was thus re-scheduled for **Tuesday 3rd May at 7.30pm.**) ALL

Date of Next Meeting

The next meeting to be held at the Parish Hall at 7.30pm on **Monday 18th April 2016** ALL
Meeting closed at 9.00pm.