

Minutes of Middleton-on-the-Hill and Leysters Neighbourhood Plan meeting held in the Parish Hall on 12th October 2015

Present

Guy Griffiths – Chairman (GG)
Steph Forman (SF)
Sue Davies (SD)
Mike Davies (MD)
Ian Culley (IC)
Bill Summers (BS)
Tom Merrick (TM)
Bryony John (BJ)

Actions

Apologies

Martin Rees (MR)
Alex Millward (AM)

Declarations of Interest

The Chairman asked the meeting if anyone had any declarations of interest to disclose. There were none.

Minutes

These were read and approved.

Matters Arising

There had been no update from N E about his contact with the Safer Roads Partnership. A black box had been fitted on the side of the road in the centre of the village but the function of this was not clear. A further update from N E was needed.

NE

The July and September minutes and agendas were still missing from the website. B J undertook to make the necessary amendments.

BJ

I C had received a quotation from Orphans Press for printing the Community Questionnaire. However, he had received a further quotation from Wychavon District Council (where his wife worked) that was a third of the cost and had accepted this quotation. The completed questionnaires and A5 envelopes should be printed within a few days and ready for distribution. I C would include the invoice for the printing with the invoice for his own services, both to be submitted before the end of the current accounting period on 15 November.

IC

It was decided that a non-interactive version of the questionnaire would be included on the website. B J agreed to arrange this.

BJ

Community Survey

The Community Survey forms and envelope labels should be printed in the next few days. IC would consider the proposed wording for the envelopes and circulate his proposals by email shortly. It was decided that the Survey forms would be sent out with the Parish Magazine. (Secretary Note: It is likely that the magazines would be put together by Leysters, the task being shared between the 5 parishes served by the magazine, so the surveys should be delivered to GG at The Old Vicarage). The magazines should be distributed on or about 1st November and it was decided that the surveys should be marked 'for reply within two weeks of receipt.'

IC

GG

Characterisation

The meeting considered the Character Assessment for Middleton on the Hill. This was generally considered to be excellent. It was noted that the final report would make a distinction between houses within the village boundaries and those within the parishes with the latter being covered separately. All three of character assessments would be completed by the date of the next meeting. It was noted that for both Middleton on the Hill and Leysters the term 'Village Green' should be avoided when referring to the existing small areas of grass within each village.

IC

GG

Evidence Report

I C had circulated an Evidence Base and Planning Policy Report by email. This had given skeleton headings based on a standardised template. The meeting considered that it provided a good basis for the final report.

IC

Any other Business

I C reported that the planning inspector had found the Herefordshire Core Strategy to be sound. It was likely that Herefordshire Council would adopt the Core Strategy in late October or early November. The housing targets for the county would be in the region of 850 houses every year until 2030.

The meeting closed at 8.45 pm.

Date of next meeting

The next meeting will be held in the Parish Hall at 7.30 pm on Tuesday 1st December 2015. (Secretary Note: it had been proposed to hold a meeting in the Duke of York but, unfortunately, another meeting is already scheduled in the pub on that night).