

Minutes of Middleton-on-the-Hill and Leysters Neighbourhood Plan meeting held in the Parish Hall on 8th June 2015

Present

Guy Griffiths – Chairman (GG)
 Martin Rees – Secretary (MR)
 Mike Davies (MD)
 Neil Elwis (NE)
 William Summers (WS)
 Sue Davies (SD)
 Tom Merrick (TM)
 Bryony John (BJ)
 Ian Culley (IC)
 Alex Millward (AM)

Actions

Apologies

No apologies.

Declarations of Interest

The Chairman asked the meeting if anyone had any declarations of interest to disclose. There were none.

Minutes

These were read, approved and signed.

Matters Arising

TM asked if anyone had any bills from Saturday’s launch.

TM

MD has sent a piece to the Hereford Times of around 150 words, complete with picture, on the launch event.

MD

Overview of the Open Day

IC estimated that around 60 people attended the event and it was generally felt that it had been a very positive day.

Prior to the meeting IC circulated a ‘Comments by Theme’ document, which came out of the Neighbourhood Plan Launch event on 6th June 2015. This would form a basis on which a ‘Community Questionnaire’ could be devised. He will also prepare a summary of the report and would circulate this.

GG proposed that the questionnaire should comprise around 50 questions which would be in the form of a multiple choice, tick box system. The suggested headings were:

<u>Headings</u>	<u>Points</u>	
Housing	10	IC
Traffic & Transport	8	SD/NE
Facilities & Community Assets	8	BJ
Landscape & Environment	8	MD/IC
Broadband	4	TM
Miscellaneous	10	GG
Drainage/Water Supply	2	WS

Proposed questions to be emailed to IC who will prepare a draft questionnaire and circulate to all for discussion at the next meeting. Those submitting points could add extra if they wished. IC said that the idea of the questionnaire was to help us consider and form more of an idea of what the villages wanted.

GG said that, including children, there were approximately 400 people in the two parishes.

IC reported that three people had expressed an interest in helping the Neighbourhood Planning Group they are: Stephanie Foreman, Lynne Gore, and James Hamer.

IC requested that these people be invited to attend the next committee meeting.

MR

Progress on Website

BJ circulated, prior to the meeting, a link to Ola's website for discussion. Ola had included a proposed 'Site Plan' which the meeting considered. It was agreed that IC would liaise with Ola of Olango, with input from BJ and NE, to prepare the final layout of the Site Plan for the Neighbourhood Plan.

The Secretary (MR) was to ask Claire Halls (Parish Clerk) to liaise with Ola re details of the Parish Council's requirements.

IC will email everyone with information on the Site Plan before the final decision is made on the format.

Actions

MR

IC

Any other business

IC pointed out that at the launch a number of people had been concerned that the environment of the area should not be altered. IC and MD will prepare a 'Character Assessment' document of the area to ensure that this was made a high priority. This will be presented at the next committee meeting. IC also showed the meeting a copy of a typical 'Character Assessment' document.

IC/MD

WS said that he had various books, papers and pictures of the topography of the area which he would bring to the next meeting.

WS

NE suggested that a drone could be hired to take a picture of the area which could be added to the website.

NE

GG reported that he had received several telephone calls concerning the proposed major Chicken Sheds Development at Bockleton, as the transport route would come through Leysters Village. The planning information can be viewed at [14/00814 MalvernHills.gov.uk](http://14/00814.MalvernHills.gov.uk). GG felt that this was a Parish Council matter, but he had been asked to raise it at the meeting in view of the possible increase in HGV traffic on the A4112.

The meeting closed at 9.10 pm

Date of next meeting

Monday 13th July 2015